



CDMHA Board Meeting Report: 4 February 2019

Present: Jeff MacDonald, Jamie McMaster, Lisa Turner, Kim Lichty, Candace Adams, Leanne Tinebra, Traciann Fisher, Jenn Fess, Brent Fehrman,

Regrets: Beth Wise, Dave Pickering, Don Sauve, Jason Clark, Shawn Swayze, Connie Scott

Absent: Erin Noble

Late:

Left Early:

Members:

Meeting Called to Order: 6:33 pm

Meeting Chair & Time Keeper: Jeff MacDonald, Treasurer

Agenda & Meeting Minutes:

- **Motion** to accept Feb 2019 meeting agenda by; Jenn Fess
Seconded by; Candace Adams
Motion Carried.
- **Motion** to accept Jan 2019 meeting minutes by; Paul Robertson
Seconded by; Lisa Turner
Motion Carried.
 - Errors and Omission:

Reports:

Ice Scheduler's Report – John:

- Practice schedule updated to February 10 - Practices in 2019 will be added asap on a week by week basis while OMHA playoff series are scheduled....teams need to check the website on a regular basis as changes to the schedule will be required & there will be additions/changes to the schedule with short notice
- LL playoffs added to the website for all Divisions
- Local League TBS Games - 0
- Rep/AE TBS Games - 10 Home(0) Away(10)
- LL Playoff games to be completed by March 8
- Rep/AE League Playoff games to be completed by March 10. 50% of games need to be played by February 24
- Application for Spring ice for try outs has been submitted before the February 1 deadline

Registrar's Report – Mike:

- See Annex B
- Player Pathway – for 2020/2021 season – the Atom Player pathway must be followed. There will be no tryouts from April through August; tryouts begin the Tuesday following Labour Day. Consideration given to moving our tryouts? We need to keep this in mind moving into next season as we cannot wait until the last minute to make these decisions;

VP of Rep/AE Report – Jason:

- No Report Issued.

VP of Local League Report – Shawn:

- No Report Issued.

Tyke Convenor/Coordinator Report – Candace/Brent:

- Question from Lisa Turner regarding the half ice as the ice isn't being cleaned for the tyke games and parents are questioning; Brent answered that the coaches are choosing to have the extra time as opposed to using the time to clean the ice and move the boards and Brent will speak to the coaches regarding whether this is an issue – Brent says that with the younger kids, it is almost better to not clean the ice as they get a little better grip when getting on the ice;
- Deck box is in downstairs and this is working well to keep the items for the young players practices

Development Convenor Report – Jeff:

- Last development is this Wednesday and is wrapped up from the Mondays last week. Development cost us \$700 (Velonosi and the extra ice); this is a relatively small amount of money to pay out for development for our players
- Will there be an impact on that amount for next year if we choose to run the program for a longer time i.e. 8 weeks vice 6; we will be talking to Velonosi regarding sponsorship packages as well

Equipment Manager's Report – Leanne:

- No Report Issued.

Gate and Time Keeper Convenor Report – Connie:

- No Report Issued.

Treasurer's Report – Jeff:

- See Annex A.
- Proposed Budget for the 2019/2020 season; Jeff will work some other numbers into this and come to the next meeting with a completed proposed budget for the next year;
- Jeff took the numbers provided by the Registrar and multiplied by the rate for each division and came up with a number based on 452 participants a registration of \$210 000 – we budgeted for \$225000 which leaves the association short, overall in the budget that will leave us -\$12755; this is a shortfall of approx.. \$28/per player; a motion will be made via e-mail to raise the rates for all levels except for Discovery \$25.

Website – Beth:

- No Report Issued.

Challenge Cup – Beth:

- A cheque will be cut to the association from the Room Roster for the 2018/2019 Challenge Cup
- The application for the Challenge Cup 2019/2020 has been submitted and there will be issues due to the change in the Novice Division. See Annex D.

VP of Business Report – Lisa:

- No Report Issued.

Past - President's Report – Jamie McMaster:

- Upcoming Awards – the AGM is coming up and Jamie would like someone to manage the nominations; he is still willing to take the trophies back and forth to the trophy place but would like someone to head up the incoming nominations;

Open Business:

- **Action:** Affiliate Player Policy Changes
- **Discussion:** See Annex C – this will continue to be reviewed and revisited in the future
- **Action:** Sports Banquet vice Awards Ceremony at the AGM.
- **Discussion:** We need to get out the awards information to all the teams with a deadline; we could split this into two nights one night for an awards night and then the AGM; we will check the calendar and see if there is a night that we can make work for this year; the AGM will be 3 April 2019 (pending ReMax room availability) and then maybe we could have the Awards night 8 Apr 2019 or 10 Apr 2019. We will check with the ice scheduler for availability.
- **Action:** Registrar Position
- **Discussion:** To be discussed at the next meeting
- **Action:**
- **Discussion:**

New Business:

- **Action:** Registration Fees
- **Discussion:** We will need to discuss whether we will raise our prices or offer an “early bird” fee and then a different fee for after a set date in the registration;
- **Action:** Awards Banquet for next year – bring forward for after the AGM.
- **Discussion:**
- **Action:** Coach Selection Rep/AE
- **Discussion:** the coach selection has changed and we will be using the board members to review the applications; once the applications are closed, the VP of Rep/AE will get all the applications to review;

E-Mail Votes

Motion made by Jamie McMaster, Chair Coaching Selection: To change our current process to which everyone had to be interviewed to one where CDMHA could request an interview at their/our discretion.

We have skipped interviews in the past due to time restraints and also the redundancy of interviewing many of the same people year after year.

As an example, Mike Kichinko has coached, assistant coached and managed many teams for us. Michael is very well known and an interview reveals nothing new to Michael's reputation or abilities.

If someone would please second the motion, the 24 hour discussion period will begin until 6pm tomorrow night and then the voting will begin.

Seconded by Jeff MacDonald. Motion passed.

Deferred from last Meeting:

Committee for selection of Rep/AE Coaches

Deferred to Next Meeting:

Registration Fees

Challenge Cup – Novice Teams

Registrar

Committee for selection of Rep/AE Coaches

Motion to adjourn by: Jenn Fess

Seconded by; Lisa Turner

Motion Carried.

Meeting Adjourned – 7:30 pm

Appendix A
Financial Reports

Caledonia and District Minor Hockey Association
Profit and Loss
May 2018 - April 2019

	Total		Budget
	May 2018 - Apr 2019	May 2017 - Apr 2018 (PY)	
INCOME			
4140 Gate Income	26,517.00	46,108.30	45,000.00
4200 Registration	213,140.00	218,231.99	218,000.00
4240 Sponsorships/Donations	8,855.75	9,458.10	8,000.00
4250 Coaching Clinic Fees		3,520.00	
4290 Rep Team Fees	27,225.00	27,400.00	27,400.00
4300 Rep Tryout Fees	9,400.00	1,550.00	1,300.00
4310 Other Income	261.00		
4320 Team Extra Ice Payments	8,142.68	13,705.28	13,000.00
4500 Challenge Cup Tournament	9,687.14		
4504 Prize Table Revenue Challenge Cup	6,246.20	3,516.35	
4505 Tournament Registration- Challenge Cup	59,600.00	57,000.00	
4506 Challenge Cup Misc Revenue	5,805.77	3,121.50	
4507 Challenge Cup - Sponsorship Revenue	350.00	1,000.00	
4510 Ice Costs Challenge Cup	-15,587.22	-16,241.79	
4515 Challenge Cup - Program Advertising Exp	-1,739.07	-1,683.70	
4520 Refs Challenge Cup	-7,638.00	-7,257.00	
4525 Challenge Cup Donation	-600.00	-700.00	
4530 Registration Exp Challenge Cup	-615.00	-3,000.00	
4535 Prizes and Trophies Exp- Challenge Cup	-7,463.70	-5,301.85	
4540 Timekeepers Challenge Cup	-2,948.00	-1,782.00	
4545 Prize Table Exp Challenge Cup	-1,527.87	-2,471.75	
4550 Other Expense Challenge Cup	-573.45	-32.77	
	\$		
Total 4500 Challenge Cup Tournament	42,996.80	\$ 26,166.99	27,300.00
4800 Player Development	11,300.00	10,680.00	10,000.00
	\$		
Total Income	347,838.23	\$ 356,820.66	350,000.00
	\$		
GROSS PROFIT	347,838.23	\$ 356,820.66	
EXPENSES			
5020 Advertising	100.00	57.99	
5040 Audit Fees	6,497.50	6,215.00	6,215.00
5050 Bookkeeping Fees	346.73	921.85	900.00
5060 Awards & Trophies	109.61	1,370.69	1,600.00
5080 Bank Fees	5,104.04	6,095.31	7,400.00
5081 QE Fees	1,396.44	1,348.06	
	\$		
Total 5080 Bank Fees	6,500.48	\$ 7,443.37	
5100 Team Parties	3,423.25	5,714.46	5,500.00

5160 Equipment	411.32		7,345.00	
5161 House League Jerseys & Socks	13,028.07		4,491.20	9,300.00
5162 Rep Jerseys & Socks	25,071.49		2,866.81	23,000.00
5164 Supplies	971.45		1,112.04	3,500.00
			\$	
Total 5160 Equipment	39,482.33	\$	15,815.05	
5185 Hockey Development				
5170 Player Development	8,305.50		14,991.49	15,000.00
5175 Goalie Development	1,771.20			
5180 Coach/Trainer Development	2,252.34		9,011.25	7,000.00
			\$	
Total 5185 Hockey Development	12,329.04	\$	24,002.74	
5200 Ice Rental - Hockey	119,858.22		200,872.39	192,000.00
5220 Ice Scheduler	4,000.00		6,000.00	6,000.00
5230 Referee Scheduler	1,408.00		2,025.00	2,200.00
5235 Other Miscellaneous Service Cost	-16.96			
			\$	
Total 5230 Referee Scheduler	1,391.04	\$	2,025.00	
5260 Office Expense	159.71		1,995.73	1,700.00
5265 Copier			745.80	
5270 Website	1,604.60		1,610.25	1,700.00
			\$	
Total 5260 Office Expense	1,764.31	\$	4,351.78	
5280 OMHA Fees	25,419.25		21,947.36	22,000.00
5360 Photography	1,523.10		1,705.76	1,700.00
5380 Referees	16,156.00		26,004.00	27,000.00
5390 Registration Expense			0.00	
5401 Southern Counties Reg - Rep	900.00		900.00	900.00
5460 Timekeepers	7,187.89		10,295.12	12,000.00
5540 Gatekeepers	6,481.59		9,766.46	10,000.00
5910 Other Expenses	345.29		768.17	1,500.00
			\$	
Total Expenses	253,815.63	\$	346,177.19	358,115.00
OTHER INCOME				
5700 Interest Income	24.90		860.35	850.00
			\$	
Total Other Income	24.90	\$	860.35	
OTHER EXPENSES				
8000 Ask My Accountant			0.00	
			\$	
Total Other Expenses	0.00	\$	0.00	358,115.00
			\$	
PROFIT	94,047.50	\$	11,503.82	-8,115.00

Appendix A
Financial Reports

Caledonia and District Minor Hockey Association

BALANCE SHEET

As of February 1, 2019

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1112 Bank of Montreal	112,837.99
1140 Petty Cash	0.00
1149 Float - Prize Table	0.00
1150 Float - Gate	575.00
Float - Challenge Cup	1,500.00
12000 Undeposited Funds	0.00
Total Cash and Cash Equivalent	\$114,912.99
Accounts Receivable (A/R)	
1200 Accounts Receivable	650.00
Total Accounts Receivable (A/R)	\$650.00
1217 Prepaid Expenses & Licences	1,673.90
1225 Returned Cheques	0.00
1310 Investments	149,818.00
Advanced Funds-Midget AE	0.00
Total Current Assets	\$267,054.89
Total Assets	\$267,054.89
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2200 Accounts Payable	0.00
Total Accounts Payable (A/P)	\$0.00
2100 Deferred Revenue	0.00
2115 Goalle Equip - Green Donations	0.00
2201 Accounts Payable - JV's	8,215.00
Accrued Liabilities	4,410.84
Total Current Liabilities	\$12,625.84
Total Liabilities	\$12,625.84
Equity	
3000 Opening Balance Equity	0.00
Retained Earnings	169,368.55
Profit for the year	85,060.50
Total Equity	\$254,429.05
Total Liabilities and Equity	\$267,054.89

Annex A
Possible Budget for 2019/2020

Caledonia and District Minor Hockey Association Possible Budget 2019-2020

	Total
Income	
4140 Gate Income	45,000.00
4200 Registration	225,000.00
4240 Sponsorships/Donations	8,000.00
4290 Rep Team Fees	27,225.00
4300 Rep Tryout Fees	9,300.00
4310 Other Income	0.00
4320 Team Extra Ice Payments	14,000.00
4500 Challenge Cup Tournament	
Total 4500 Challenge Cup Tournament	\$ 25,000.00
4800 Player Development	10,000.00
Total Income	\$ 363,525.00
Gross Profit	\$ 363,525.00
Other Income	
5700 Interest Income	850.00
Total Other Income	\$ 850.00
Expenses	
5040 Audit Fees	6,500.00
5050 Bookkeeping Fees	1,000.00
5060 Awards & Trophies	1,500.00
5080 Bank/QE Fees	7,000.00
5100 Team Parties	5,700.00
5160 Equipment	
5161 House League Jerseys & Socks	9,300.00
5162 Rep Jerseys & Socks	23,000.00
5163 Protective Equipment	
5164 Supplies	3,500.00
Total 5160 Equipment	\$ 35,800.00
5185 Hockey Development	
5170 Player Development	15,000.00
5180 Coach/Trainer Development	7,000.00
Total 5185 Hockey Development	\$ 22,000.00
5200 Ice Rental - Hockey	195,000.00
5220 Ice Scheduler	6,000.00
Registrar	6,000.00
5230 Referee Scheduler	2,200.00
5235 Other Miscellaneous Service Cost	0.00
Total 5230 Referee Scheduler	\$ 2,200.00

5260 Office Expense		3,500.00
5265 Copier		0.00
5270 Website		1,700.00
Total 5260 Office Expense	\$	5,200.00
5280 OMHA Fees		24,000.00
5360 Photography		1,700.00
5380 Referees		28,630.00
5390 Registration Expense		0.00
5401 Southern Counties Reg - Rep		900.00
5460 Timekeepers		12,000.00
5540 Gatekeepers		10,000.00
5910 Other Expenses		1,000.00
Total Expenses	\$	366,130.00
Profit	-\$	1,755.00

Annex B
Registration Comparison

		Player							
		Atom	Bantam	Initiation	Midget	Discovery	Novice	Peewee	Tyke
CALEDONIA	2017	66	73	84	80	0	42	75	29
	2018	72	65	66	97	37	31	64	34

C.D.M.H.A. Division Summary Compare by Year

SEASON	Player								
	Atom	Bantam	Initiation	Midget	Discovery	Novice	Peewee	Tyke	TOTAL
2015-2016	80	87	88	79	0	85	88	46	511
2016-2017	89	90	88	78	0	46	73	74	496
2017-2018	86	73	84	80	0	42	75	29	449
2018-2019	72	65	66	97	37	31	64	34	466

If the same kids that are registered to a team in the 2018-2019 season signed up again for the 2019-2020 season...The numbers are below...CDMHA will lose 24 Midget age players at the end of this season because of age.

2019-2020 Midget Division: 105

2019-2020 Bantam Division: 70

2019-2020 Pee-Wee Division: 63

2019-2020 Atom Division: 67

2019-2020 Novice Division: 36

2019-2020 Tyke Division: 35

2019-2020 Initiation #2 Division: 29

2019-2020 Initiation #1 Division: 22

2019-2020 Discovery Division: 15

Annex C
Affiliate Player Policy

Section J - Affiliate Player Policy

In addition to the Affiliated Player Policy as outlined in this section, the rules as set out from time to time by the OMHA and the Haldimand County Local League pertaining to Affiliated Players will be adhered to.

It is the philosophy of the CDMHA that the Affiliated Player (AP) system is an essential component of our program especially at higher age levels. We also believe that any opportunity for additional development of our players is welcome.

(a) A team may sign up to 19 players on their AP list. Players at the Rep level may affiliate with Rep teams at their next level or above. Players at the AE level may affiliate with Rep or AE teams at their level or above. Local League players may affiliate with local league teams in a higher age level or for their division's Rep or AE team. **Rep/AE teams that are considering affiliate players from CDMHA local league teams must first consider players who tried out and were cut from the Rep/AE team evaluations. If there are no players interested or available in this category, then and only then can a Rep/AE team approach a player who did not try out for the Rep/AE team evaluations.**

E.g. #1 - An Atom house/local league player may affiliate with Atom AE, Atom Rep, or any Peewee team

E.g. #2 - An Atom AE player may affiliate with Atom Rep, Peewee AE or Peewee Rep

E.g. #3 - An Atom Rep player may affiliate with the Peewee Rep team only

(b) Coaches must identify each AP player on an approved OMHA form as provided by the Rep Convenor, VP Rep or VP House, as applicable.

(c) AP's may only be used in a practice or game to cover the absence of a player due to illness, injury, vacation or suspension. Any special requests must be reviewed and approved by the Board. Note: under Haldimand League Local League Rules, teams in Novice and Atom divisions may only affiliate players up to a maximum of 12 skaters. For PeeWee through Midget, teams may affiliate up to a maximum of 15 skaters.

(d) An AP may not be used if there is a conflict in schedule with the player's regular carded team.

(e) No player can be signed to more than one (1) AP list. No player can be added as an AP to play in games until they are on an approved roster.

(f) The Rep/AE Convenor, VP Rep or VP Local League as applicable must be notified in advance of the use of AP players. Any special requests must be reviewed and approved by the Board.

(g) Coaches are responsible to obtain permission from parents and the carded team coach for the player to be signed as an AP.

Annex D Challenge Cup 2019/2020

Fwd: Tournament #8876 Challenge Cup Oct 17-20 2019

1 message

Challenge Cup Tournament <challengecup@caledoniathunder.ca>
Reply-To: challengecup@caledoniathunder.ca
To: Beth Wise <bethwise75@gmail.com>

Thu, Jan 31, 2019 at 12:25 PM

Beth Wise, Tournament Convenor
Caledonia Minor Hockey Association

From: Marilyn Newstead <Marilyn.Newstead@omha.net>
Sent: 1/21/19 12:48 PM
To: "challengecup@caledoniathunder.ca" <challengecup@caledoniathunder.ca>
Cc: "jwcmaster@gmail.com" <jwcmaster@gmail.com>, "vprepae@caledoniathunder.ca" <vprepae@caledoniathunder.ca>
Subject: Tournament #8876 Challenge Cup Oct 17-20 2019
undefinedundefinedundefined

Hi Beth

I want to give you an update on the status of your tournament application #8876 for the 2019-2020 season.

We have now received some of the regulations that will be in place for the Novice level of hockey for 2019-2020. This division will be made up of Major Novice and Minor Novice (formerly called Tyke) and they will be playing under the half ice/cross ice format. Major Novice will be able to proceed to full ice in the second half of the season. However, Major Novice will not be participating in tournaments at the time that your tournament is scheduled to take place, but will be playing under the Jamboree regulations as Tyke and Initiation currently are. We do not yet know if they will be restricted to no Jamborees prior to Dec 1st or if they will be able to progress to tournament in the latter half of the season.

As of this time, however, it is certain that the Novice division is not eligible to participate in your tournament Oct 17-20, 2019. Accordingly I have removed the Novice division from your application and distributed the number of games originally slated for the Novice division (15) amongst the other four divisions – increasing Atom, Peewee and Bantam by 4 games each and Midget division by 3 games. This is necessary because the only thing that we are unable to change once an application has been submitted is the total number of games paid for. After the tournament is played, when you complete your tournament reconciliation, if there are excess games that were not used, your Centre will receive a refund for those games.

Once the full regulations are in place for Novice division Jamborees, you will be able to submit a separate application for a Jamboree and can hold it on the same dates as the Challenge Cup tournament and in conjunction with it. However, please don't submit an application yet, as currently we do not know the complete regulations/format for Novice participation in Jamborees.